

**GOVERNMENT OF JAMMU AND KASHMIR  
DIRECTORATE OF HORTICULTURE, JAMMU**

**Subject:-** Release of Grant-in-aid (State Share) under "Support to State Extension Programme for Extension Reforms (ATMA)"- a Component of CSS "Sub Mission on Agriculture Extension (SMAE)- ATMA"- a component of CSS "National Mission on Agriculture Extension & Technology (NMAET)" during 2018-19.

**Ref:-** Directorate of Agriculture Jammu's Order No:-27-DAJ of 2018 dated:-06-10-2018 issued under endorsement No. DAJ/Plan/CSS/2018-19/1078-90 Dated:- 06-10-2018.

ORDER NO: 174 -Horti of 2018  
DATED: 31-10-2018

Sanction is hereby accorded to the release of Grant-in-aid (State Share) amounting to Rs. 2.174 lacs (Rupees Two lacs & Seventeen Thousand and four Hundred only) under "Support to State Extension Programme for Extension Reforms (ATMA)"- a Component of CSS "Sub Mission on Agriculture Extension (SMAE)- ATMA"- a component of CSS "National Mission on Agriculture Extension & Technology (NMAET)" during 2018-19 and are placed at the disposal of the Chief Horticulture Officers of concerned districts as per the breakup given below for its utilization during 2018-19 after observance of all codal formalities. The release as per BEAMS is enclosed as Annexure "A" & "B" (Rs. in Lacs)

S. No	District	Funds Already Released (Centre Share)	Funds Now Released (State Share)	Total Funds Released 2018-19
1	Jammu	1.908	0.212	2.12
2	Samba	2.142	0.238	2.38
3	Kathua	1.944	0.216	2.16
4	Udhampur	1.908	0.212	2.12
5	Reasi	2.142	0.238	2.38
6	Ramban	1.908	0.212	2.12
7	Doda	1.908	0.212	2.12
8	Kishtwar	1.908	0.212	2.12
9	Rajouri	1.899	0.211	2.11
10	Poonch	1.899	0.211	2.11
<b>Total</b>		<b>19.566</b>	<b>2.174</b>	<b>21.74</b>

**The funds released shall be debited to the following head of Accounts:-**

Demand No. : 12  
Major Head : 4401-Capital Outlay on Crop Husbandry  
Sub Major Head : 00  
Minor Head : 800-Other Expenditure  
Group Head : 0011-General  
Sub Head : 2417- National Mission for Agriculture & Technology.  
Detailed Head : 115-Works

**The release of funds is subject to the following conditions:-**

1. The Drawing and Disbursing Officers/executing agencies shall immediately set in motion the procurement and tendering process which implies that all budgeted works must be allotted and supply orders issued or procurements made by the specified timeline;
2. The Drawing and Disbursing Officers/executing agencies shall have to ensure further release of funds through BEAMS;
3. The phasing of expenditure during the year 2018-19 is a must and expenditure during the last quarter shall be limited to 30%. In the month of March 2019, the expenditure shall not be more than 15% of the Budget Estimates.
4. Payment in the last month shall be made only for goods and services procured. No amount shall be released in advance except in duly executed contracts so that Government would not revenge on the legal or contractual obligation. In exceptional cases, approval shall be taken from this Directorate.
5. Rush of expenditure on procurement should be avoided during the last month of the year so as to ensure that all procedures are completed with and there is no wasteful expenditure.

6. The authorization is further subject to observance of the following conditions.

- i) Open ended schemes with lump-sum provision shall be dispensed with and shall be provided for identified schemes only;
  - ii) No expenditure shall be booked on revenue items;
  - iii) The authorization shall not be applicable to the Centrally Sponsored Schemes for which funds are to be utilized only after these are released by the concerned Union Ministry/Finance Department;
  - iv) The expenditure in respect of externally aided projects is subject to the approval of action plans and release of funds by the respective funding agencies and competent authority;
  - v) The authorization shall not be applicable for Negotiated Loans (NABARD) for which the utilization is linked to the actual lifting of the loan component from the Financial Institutions/Finance Department.
7. The execution of works shall be restricted to approved schemes only within the approved cost and no liability shall be created ensuring financial discipline in the system, until specifically authorized by this Directorate.
8. All the projects and infrastructure projects in particular, must be supported by technically vetted DPRs and must be prepared by the executing agencies in close consultation with User Agency. Only such works shall be authorized for execution, as have prior administrative approval, technical sanction and appropriate financial backup. All cost revisions must be sanctioned/approved by the Competent Authority
9. Drawing and Disbursing Officers/Executing agencies shall go for Asset Mapping with proper Geo Tagging for preparation of asset inventory. This will help the Govt. to start the process on asset insurance.
10. For implementing the commitments made by the HCM and the DDB decisions of the HCM, proper DPRs shall be framed and execution shall start after the approval of this Directorate and shall be the first charge on the Regular Capex Budget in succeeding years.
11. Provisions for land acquisition, removal of bottlenecks, utility shifting and furniture/fixtures and machinery equipment etc(for new schemes only), shall be made part of the DPR and no separate provisioning for the same shall be allowed.
12. As per the standing guidelines from time to time, the Drawing and Disbursing Officers/Executing agencies are required to implement Schedule Caste Sub-Plan (SCSP) and Tribal Sub-Plan (TSP) for development of SC/ST population. Sub Plans for SC/ST communities shall be framed on following conditions:
- i) that all the villages/blocks with 40% or above SC/ST population shall be treated as basic unit of development.
  - ii) that all the Drawing and Disbursing Officers/Executing agencies shall ensure that SC/ST population are provided funds at least in proportion to their population percentages and documented properly.
13. There shall be, henceforth strictly, no engagement of casual workers, need based workers etc by any department. There shall be no expenditure on Revenue or Revenue like items.
14. Drawing and Disbursing Officers/Executing agencies will carry out a comprehensive exercise to remove duplication/replication of schemes to ensure completion and consolidation of ongoing schemes and make the State and District Plans objective oriented.
15. The funds shall be debited to the Appropriate Head of Account as per BEAMS.

(Anuradha Gupta, KAS)  
DIRECTOR

No: Horti/Dev/

6734-49

Dated: 31-10-2018

Copy to the:-

1. Secretary to Govt., Horticulture Department, Civil Secretariat, Srinagar for information please.
2. Accountant General (A&E), J&K Jammu for information please.
3. Director Agriculture, Jammu (State Nodal Officer ATMA) for information.
- 4-13. Chief Horticulture Officer Jammu/ Samba / Kathua / Rajouri/ Poonch / Reasi/ Udhampur / Ramban / Doda /Kishtwar for information and necessary action.
14. Horticulture Information & Publication Officer, Jammu for uploading the same on this office portal.
15. Accounts Officer, Directorate of Horticulture, Talab Tillo Jammu for information.
16. Horticulture Order file for record.

Joint Director (PD&MD)  
Horticulture Jammu